MANAGING ACADEMIC PROBATION & DISQUALIFICATION

ACADEMIC PROBATION
Academic probation status occurs following any term (i.e., fall, winter, spring, summer) when your cumulative grade-point-average (GPA) drops below a 2.0. The first time you are placed on academic probation, you should meet with your academic advisor to discuss a plan for improvement, such as enrollment in a mandatory Academic Recovery Program during the following fall or spring semester. Read more at catalog.arizona.edu/policy/undergraduate-academic-standing-progress-probation-and-disqualification

ACADEMIC DISQUALIFICATION
University Policy
You may be academically disqualified from the University of Arizona after two consecutive regular semesters of not meeting the standards of normal progress (cumulative grade-point-average of 2.0). If you are university disqualified, you will not be allowed to register at the UA. If you want to apply for readmission, you must receive approval from the dean of the college you wish to enter prior to readmission. Read more at catalog.arizona.edu/policy/undergraduate-academic-standing-progress-probation-and-disqualification

Immigration Policy
You are required to enroll full-time and make normal progress towards your degree to maintain your immigration status. If you are university disqualified and can no longer enroll, International Student Services will terminate your immigration record. There is no grace period, and you must leave the U.S. immediately. Your I-20 or DS-2019 will no longer be valid, even if it has been signed for travel within the last year.

You will not be eligible for a SEVIS transfer unless your new school provides written confirmation to ISS that they want us to transfer your record in terminated status. If you are considering transferring to another school, start applying early. It is extremely rare for schools to accept transferred records in terminated status. Contact your new school to find out the steps to reestablish your F-1 status.

INTERNATIONAL STUDENT ADVISING | Meet an international student advisor to find out if any of the options below is appropriate.

☐ Medical Reduced Course Load: If you cannot attend classes due to a severe illness or injury, you may be authorized to drop below 12 units. You must submit a letter from a licensed medical doctor, doctor of osteopathy or a licensed clinical psychologist. You are eligible for up to 12 months of medical reduced course load per degree level. You must apply for a reduced course load each semester.

☐ Major Exploration: If you change your major, you must request a new I-20 by submitting the Change of Major e-form in UA International. Read more at global.arizona.edu/international-students/academic-changes

☐ Program Extension: Submit the Program Extension e-form in UA International if you will not complete your degree by the end date indicated on your I-20 or DS-2019. Read more at global.arizona.edu/international-students/academic-changes

☐ Transfer Out: Request a transfer of your SEVIS record to another school by gaining admission and submitting the Transfer Out e-form in UA International. If you are university disqualified before your record is transferred, then you will no longer be eligible to transfer. Read more at global.arizona.edu/international-students/leaving-ua

☐ Authorized Early Withdrawal: Authorized Early Withdrawal is a termination reason in SEVIS. It is used to end your SEVIS record before your program end date. Read more at global.arizona.edu/international-students/leaving-ua

ACADEMIC ADVISING | Meet your academic advisor to understand requirements of your probation.

In order to be removed from academic probation, I must . . .

☐ Earn a semester GPA of ____________

☐ Raise my overall GPA to ____________

☐ Earn of GPA of ____________ in my major courses

☐ Other: ________________________

My A/B deficit is . . .

☐ ____________ unit A deficit

☐ ____________ unit B deficit

Your A/B deficit is the number of units of B, or A, needed to raise your cumulative GPA to a 2.0. Your B deficit is automatically calculated in UAccess. You can find it near the top of your Academic Agreement and on the Academics tab under GPA calculation. You can also calculate your A/B deficit at advising.arizona.edu/content/online-tools/grade-calculators-results
BEGINNING OF SEMESTER | Assess and Plan for Success

- Review academic probation emails from your college
- Reflect on what affected your success last semester and why
- Use a GPA calculator to understand the grades you need: advising.arizona.edu/content/online-tools/grade-calculators
- Meet with your academic advisor:
  - Clarify how to be removed from academic probation
  - Discuss what contributed to academic probation
  - Ask if Grade Replacement Opportunity (GRO) is an option
  - Create a schedule for success this semester
- Meet with ISS advisor:
  - Discuss immigration status
  - Consider your back-up plan
  - Find campus resources and support to help address the situations that contributed to your academic probation:
    - CAPS | health.arizona.edu/counseling-psych-services
    - CESL | cesl.arizona.edu
    - Dean of Students | deanofstudents.arizona.edu
    - Disability Resource Center | drc.arizona.edu
    - Let’s Talk About | global.arizona.edu/iss/lets-talk-about
    - SALT Center | salt.arizona.edu
    - THINK TANK | thinktank.arizona.edu
    - Writing Center | thinktank.arizona.edu/writing-center
    - Writing Skills Improvement Program | wsip.arizona.edu
  - Other: _______________________________________

OCTOBER | Assess Your Progress

- Attend office hours to discuss your progress with instructors and estimate your grades
- If you are not improving and may be disqualified, meet with your academic and ISS advisors to discuss and prepare

NOVEMBER | Identify End-of-Semester Options

- Meet with your academic advisor:
  - If you’re uncertain about being removed from academic probation, begin implementing your back-up plan
  - Consider how you might share your back-up plan with family or friends

LAST 2 WEEKS OF CLASS | Take Appropriate Actions

- Request early grade information from instructors.
- Meet with ISS if disqualification is likely.
- Make informed choices for international travel or transfer.

POST-SEMESTER | Plan for the Future

- If you are removed from academic probation, continue to use the support resources next semester.
- If you’re continued on academic probation next semester, continue to actively manage academic probation.
- If you are university-disqualified, understand the criteria and timeline for readmission.

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<thead>
<tr>
<th>DATE</th>
<th>DESCRIPTION</th>
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<tr>
<td>AUG 20</td>
<td>FIRST DAY OF FALL 2018 CLASSES</td>
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| AUG 27 | Last day to use UAccess for:
  - adding classes, changing classes, or changing sections
  - changing to or from pass/fail grade
  UAccess is still available to drop classes through September 2nd. After that, UAccess will be available to withdraw from classes through October 28th. |
| AUG 28 | Change of Schedule form with instructor approval is required to ADD or CHANGE classes. |
| SEPT 2 | Last day to drop without a W. Classes dropped on or before this date will remain on your UAccess academic record with a status of dropped, but will not appear on your transcript. |
| SEPT 3 | Last day to be eligible for a refund when dropping units for Fall 2018. 
W period begins. A penalty grade of W will be awarded for each course withdrawal and the class(es) will appear on your transcript. 
Complete withdrawal period begins for students needing to withdraw from all courses at the university. |
| SEPT 16 | Last day to file for Grade Replacement Opportunity (GRO). |
| OCT 12 | Change of Schedule form with instructor’s permission to ADD or CHANGE classes is accepted until the end of the business day. After this, both instructor and Dean signatures will be required. |
| OCT 15 | All Change of Schedule forms to ADD or CHANGE classes require not only the instructor’s signature indicating permission, but also the Dean’s signature. By policy, permission from the Dean to make a registration change at this time requires an extraordinary reason. |
| OCT 28 | Last day to withdraw from a class online through UAccess. 
The complete withdrawal process is still available through the last day of classes. |
| DEC 5 | LAST DAY OF CLASSES. No registration changes can be made after the last day of classes. 
Last day for complete withdrawal |
| DEC 6 | Reading day – no classes or finals |
| DEC 7-13 | Final exam period. 
Final grades are available in UAccess as soon as the instructor posts them. Per Faculty Senate Policy, grades should be submitted within two business days after the final exam. |