Flowchart for Creating International Memoranda of Agreement

1. Qualify Partner Institution
   - Department and Global Initiatives

2. Outline Proposed Program
   - Department and Partner Institution

   a. If Research Collaboration and/or Faculty Exchange Included:
      - Develop Description of Research Collaboration
      - Communicate Desired Collaboration to Office of Global Initiatives
      - Draft International Memorandum of Agreement
      - Review Proposed Collaboration with Office of the General Counsel
      - Review and Negotiate Terms of Agreement
      - Once Approved: Route for Signature
      - Department and Partner Institution
      - Global Initiatives

   b. If Student Exchange Included:
      - Complete "Student Exchange Program Application"
      - Evaluate Program Application

   - Global Initiatives

Note: Responsible Unit in Red

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