Study Abroad Withdrawal and Refund Policy
Third-Party Provider Programs

Third-Party Providers
Third-party providers are external organizations with their own study abroad programs with whom Study Abroad & Students Exchange (SASE) has developed partnerships for the purpose of offering additional study abroad programming. UA students may participate in programs offered by these providers.

Student Withdrawal
Withdrawal from a study abroad program must be submitted to SASE prior to the program start date and consists of:

- Submission of the Online Withdrawal Form
- Copy of confirmation of withdrawal from provider

Additionally, students are responsible for:
- understanding the withdrawal policy for the third-party program to which they have applied,
- notifying the provider directly of their intent to withdraw, and
- following the withdrawal procedure and timeline outlined by their chosen provider.

Program Fees and Refunds
All participants in third-party provider programs will be invoiced both by the program provider and by SASE as follows:

Billed by SASE – paid on UA Bursar’s Account
- $600 UA registration fee (summer programs)
- $1500 UA registration fee (semester programs)

Students who withdraw from a third-party provider program prior to the start of the program, will be refunded the UA registration fee described above within 10 business days (two weeks) after receipt of the SASE online withdrawal form and supporting documentation as described above. The UA registration fee is non-refundable after the start of the program.

Billed by the Third-Party Provider – paid directly to provider*
- Application fee
- Program deposit
- Program fee balance

*varies by third-party provider
Students who withdraw from a third-party provider program are subject to the refund policy of their chosen program provider. **SASE assumes no responsibility for fees incurred as a result of student failure to comply with third-party provider withdrawal and refund policies.**

SASE strongly advises all study abroad program participants to purchase fully-refundable airline tickets and/or trip cancellation insurance *after they are accepted to their program* to safeguard against losses or penalties related to airfare should a program be cancelled, its dates change, or unforeseen circumstances cause the student to withdraw from the program. **SASE assumes no responsibility for such losses or penalties.**

If a participant receiving financial aid withdraws from a study abroad program, the participant must contact the Office of Student Financial Aid immediately, as withdrawal may affect the participant’s financial aid eligibility.

**I HAVE READ AND I UNDERSTAND THIS STUDY ABROAD WITHDRAWAL AND REFUND POLICY. IT IS MY RESPONSIBILITY TO MAKE THE CONTENTS OF THIS POLICY KNOWN TO THOSE WHO HAVE ANY FINANCIAL RESPONSIBILITY FOR OR ARE OTHERWISE FINANCIALLY INVOLVED IN ANY STUDY ABROAD PROGRAM PAYMENTS (e.g. parents, relatives, financial institutions). I ACKNOWLEDGE THAT I AM SUBJECT TO THE TERMS OUTLINED ABOVE.**