Fees and Services

Below you will find the IFS fee chart, which delineates the fees and outlines services both inclusive and exclusive of the stated fees.

<table>
<thead>
<tr>
<th>PR Petition Request Type</th>
<th>IFS Fees</th>
<th>Associated USCIS Fees</th>
</tr>
</thead>
<tbody>
<tr>
<td>Outstanding Professor or Researcher; Alien w/Extraordinary Ability</td>
<td>$4000</td>
<td>Premium Processing (optional) $350</td>
</tr>
<tr>
<td>Optional Recruitment Labor Certification</td>
<td>$4000</td>
<td>Premium Processing (optional) $350</td>
</tr>
</tbody>
</table>

Frequently Asked Questions

Q: How can we shorten the processing time?
Payment of the IFS and USCIS premium processing fees will ensure adjudication by USCIS within 15 calendar days of submission.

Q: Who pays the fees?
- IFS fees and USCIS fees for a Permanent Residency application based on a labor certification must be paid by the sponsoring department.
- IFS fees and USCIS fees for a Permanent Residency application not based on a labor certification may be paid by the sponsoring department or the beneficiary.
- Premium processing fees may be paid by the individual in certain circumstances.

Q: How are IFS fees paid?
- Fees paid to IFS by departments may be paid through UA Financials using Internal Billing (IB).
- Account number: 2389007
- Object Code: Expense (department account) = 4290 (Miscellaneous Services - Other Internal: Charges for all other services, which are not specifically addressed in the preceding list of object codes).
- Object Code: Income (IFS accounting) = 0936 and 0940 (Miscellaneous Income). Use 0936 (Miscellaneous Income – Internal) when revenues are being received for sales to other university departments on an Interdepartmental Billing (IB) document. Use 0940 (Miscellaneous Income – Other) when income is received from an external source.

(continued on following page)
**Q: How are USCIS fees paid?**

- Fees paid to USCIS may be paid with a personal check or University check.
- Checks must be made payable to “U.S. Department of Homeland Security”.
- The address of the appropriate Service Center must appear on the checks, and will vary based on the services requested. **Please contact the assigned Immigration Advisor for the appropriate address before requesting the checks.**
- USCIS fees must remain separate, and should not be combined into a single check.
- Checks should be submitted to IFS, and not sent to USCIS directly.
- If you would like for IFS to pick up the checks from FSO, indicate “To be picked up by (advisor name)” in the special processing instructions of the check request.

**Q: What accounts can be used to pay the fees?**

- Please be aware that federal and subfederal grants and contracts may not be used to pay for internal processing fees assessed by the University of Arizona’s International Faculty & Scholars Office for immigration services.
- Subject to the federal allowability rules, external processing fees paid to the United States Citizenship and Immigration Services (USCIS) for sponsoring non-immigrant status such as H-1B or J-1 may be allowable on grants and contracts.
- Fees for sponsoring immigrant status (permanent residency) may never be paid by grants and contracts. Service fees assessed by International Faculty & Scholars Office or external attorneys may be paid from a nonfederal source of fund (i.e. departmental, state, or local accounts.)