

INTERNATIONAL FACULTY & SCHOLARS

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Fees and Services

Below you will find the IFS fee chart, which delineates the fees and outlines services both inclusive and exclusive of the stated fees.

O-1 Petition Request Type	IFS Fees		Associated USCIS Fees	
New or Transfer	\$3500	Premium Processing (optional) \$350	O-1/I-129 Form Fee \$460	Premium Processing (optional) \$1440
Amendment or Extension	\$3000	Premium Processing (optional) \$350	O-1/I-129 Form Fee \$460	Premium Processing (optional) \$1440

Frequently Asked Questions

Q: How can we shorten the processing time?

Payment of the IFS and USCIS premium processing fees will ensure adjudication by USCIS within 15 calendar days of submission.

Q: Who pays the fees?

- IFS fees for O-1 employees may be paid by the sponsoring department or the individual.
- USCIS O-1/I-129 Form Fee may be paid by the sponsoring department or the individual.
- Premium processing fees may be paid by the sponsoring department or the individual.

Q: How are IFS fees paid?

- Fees paid to IFS by departments may be paid through UA Financials using Internal Billing (IB).
- Account number: **2389007**
- Object Code: Expense (department account) = 4290 (Miscellaneous Services - Other Internal: Charges for all other services, which are not specifically addressed in the preceding list of object codes).
- Object Code: Income (IFS accounting) = 0936 and 0940 (Miscellaneous Income). Use 0936 (Miscellaneous Income – Internal) when revenues are being received for sales to other university departments on an Interdepartmental Billing (IB) document. Use 0940 (Miscellaneous Income – Other) when income is received from an external source.

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Q: **How are USCIS fees paid?**

- Fees paid to USCIS may be paid with a personal check or University check.
- Checks must be made payable to “**U.S. Department of Homeland Security**” using the following address:

**California Service Center
24000 Avila Rd., Rm. 2302
Laguna Niguel, California 92677**

- USCIS fees must remain separate, and should **not** be combined into a single check.
- Checks should be submitted to IFS, and **not** sent to USCIS directly.
- If you would like for IFS to pick up the checks from FSO, indicate “To be picked up by (advisor name)” in the special processing instructions of the check request.

Q: **How are O-3 Dependent fees paid?**

Dependents must complete Form I-539 to request O-3 dependent status. The I-539 Form Fee is \$370 and is paid by the employee. The spouse and each co-applicant must also pay an additional \$85 biometric services fee. Form I-539 must only include information about immediate family members (spouse and children) who are inside the United States at the time of filing. Instructions and Form I-539 may be downloaded from USCIS: <https://www.uscis.gov/i-539>