

## Study Abroad Faculty-led Compensation Policies (Summer)

### Academic Unit

- ▶ Students pay University of Arizona tuition, and colleges receive net \$200/credit hour for summer faculty-led study abroad programs.
- ▶ Revenue flows to colleges in a manner similar to RCM (“mock-RCM”), with the exception that funds are received as part of closing out each term the program is offered. The distributions will be made to the College INTPRG account that was created for UA Global distributions (2383XXX) based on the RCM Snapshot Calendar on or after the “term end 2” date for the given term. The Global office will initiate the distributions for SCH. They will be distributed using object code 0259.
- ▶ Colleges/Departments are responsible for the cost of instruction, including faculty salary and ERE. No salary or ERE is built into the study abroad program budget.

### Faculty/Staff

- ▶ Faculty/staff salary is negotiated and paid by the supporting academic unit. No salary or ERE is built into the study abroad logistical program budget.
- ▶ Faculty/staff travel costs, including airfare, lodging, and per diem are built into the logistical program budget billed to student participants.
- ▶ Per diem travel funds can be used to cover faculty and staff expenses for meals and lodging based on the maximum governmental allowable rates as set by the Department of State [www.state.gov](http://www.state.gov). The Financial Services Office considers faculty and staff on study abroad programs to be in long-term travel status and prohibits payment of 100% of the federal rate. The Study Abroad office considers all programs that spend more than 3 weeks abroad to fall under this category. **Per diem allowances for meals and incidentals on study abroad programs categorized as Short-term Programs will be paid at 70% of the maximum federal rate as part of the program budget. Study abroad programs that spend over 3 weeks abroad will be paid at 50% of the maximum federal rate as part of the program budget.**
- ▶ Lodging costs are negotiated as part of the budget building process and may not exceed 70% of the maximum federal rate for Short-term Programs and 50% for programs that spend over 3 weeks abroad.

