

## INTERNATIONAL FACULTY & SCHOLARS

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Tucson, AZ 85721

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[www.global.arizona.edu/ifs](http://www.global.arizona.edu/ifs)

### TN Fees:

IFS Service Fees:

- **\$1,000** – TN USCIS Processing, I-797 Notice of Approval issued by USCIS.
- **\$500** – TN Consular/Port of Entry/Pre-Flight Inspection Facility Processing.
- **\$350** – Premium Processing (USCIS petition process).

**\*\*IFS fees MUST be paid to initiate the request process.\*\***

IFS Fees may be paid by Internal Billing (IB) eDoc. (acct.2389007), or by bank check/money order.

\*Personal checks are **not** accepted.

FEES BELOW MUST BE IN THE FORM OF A CHECK MADE PAYABLE TO “U.S. DEPARTMENT OF HOMELAND SECURITY”, AND MUST BE SUBMITTED TO IFS, **NOT TO USCIS DIRECTLY**. SEPARATE CHECKS MUST BE SUBMITTED FOR EACH FEE. FOR INTERNAL CHECK PROCESSING PURPOSES, USE THE SAME ADDRESS FOR ALL CHECKS:

**California Service Center, 24000 Avila Rd., Rm. 2302, Laguna Niguel, California 92677**

USCIS/DHS processing fees, which are subject to change, for TN petitions:

- **\$460** – TN/I-129 Form Fee.
- **\$1,440** – Premium Processing Fee. TN petition is adjudicated by USCIS in 15 calendar days.

<http://www.fso.arizona.edu/financial-management/object-codes>

Expense (department account) = **(4290) Miscellaneous Services - Other Internal**: Charges for all other services, which are not specifically addressed in the preceding list of object codes.

Income (IFS accounting) = **(0936 and 0940) Miscellaneous Income**: Income received from sources other than those described above. Use 0936 Miscellaneous Income – Internal when revenues are being received for sales to other university departments on an Interdepartmental Billing (IB) document. Use 0940 Miscellaneous Income – Other, when income is received from an external source.

Dependents must complete Form I-539 to request TD dependent status. The I-539 Form Fee is **\$370** and is paid by the employee. The spouse and each co-applicant must also pay an additional **\$85** biometric services fee. Form I-539 must only include information about immediate family members (spouse and children) who are inside the United States at the time of filing. Instructions and Form I-539 may be downloaded from USCIS:

<https://www.uscis.gov/i-539>