INTERNATIONAL FACULTY & SCHOLARS

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TN Fees:

IFS Service Fees:

- **$1,000** – TN USCIS Processing, I-797 Notice of Approval issued.
- **$500** – TN Consular/Port of Entry/ Pre-Flight Inspection Facility Processing
- **$350** – Premium Processing. (USCIS petition process)

**IFS fees MUST be paid by employer with an Internal Billing (IB), eDoc.**

USCIS/DHS processing fees, which are subject to change, for TN petitions:

- **$460** – TN/I-129 Form Fee.
- **$1,440** – Premium Processing Fee. TN petition is adjudicated by USCIS in 15 calendar days.

Who pays the fees?

- The IFS Service fee for a TN petition may be paid by the sponsoring department or the employee.
- The USCIS fees may be paid by the sponsoring department or the employee.
- Premium processing fees may be paid by the sponsoring department or the employee

How are IFS and USCIS fees paid?

- Fees paid to IFS by departments may be paid through UA Financials using Internal Billing (IB).
- Fees paid to USCIS may be paid with a personal check or University check. Checks must be made payable to “U.S. Department of Homeland Security”. USCIS fees must be paid with separate checks. Do not combine USCIS fees into a single check.

http://www.fso.arizona.edu/financial-management/object-codes

Expense (department account) = (4290) Miscellaneous Services - Other Internal: Charges for all other services, which are not specifically addressed in the preceding list of object codes.

Income (IFS accounting) = (0936 and 0940) Miscellaneous Income: Income received from sources other than those described above. Use 0936 Miscellaneous Income – Internal when revenues are being received for sales to other university departments on an Interdepartmental Billing (IB) document. Use 0940 Miscellaneous Income – Other, when income is received from an external source.

Dependents must complete Form I-539 to request TD dependent status. The TD Form Fee for per dependent is **$370** and is paid by the employee. Form I-539 must only include information about immediate family members (spouse and children) who are inside the United States at the time of filing. Instructions and Form I-539 may be downloaded from USCIS: [https://www.uscis.gov/i-539](https://www.uscis.gov/i-539)