

## UA Study Abroad Withdrawal Policy: Virtual Study Abroad Programs

### WITHDRAWAL FROM A VIRTUAL STUDY ABROAD PROGRAM

To withdraw from a study abroad program, you must notify your UA Study Abroad Coordinator AND complete and submit the online [Study Abroad Withdrawal Form](#). *Withdrawals are only considered official upon receipt of this form.*

To participate in a Virtual Study Abroad program, each applicant is required to pay the following:

- ▶ UA Study Abroad Application Fee
- ▶ Main Campus UA Tuition and Fees
- ▶ Study Abroad Program Cost (if applicable)

**UA Study Abroad cannot guarantee that any portion of the fees owed or submitted will be removed or refunded if you withdraw from the program for any reason.** In many cases UA Study Abroad is required to make payments on behalf of program participants well in advance of the program start date and before program costs are charged to UA student accounts. Withdrawal consequences are dependent on your particular study abroad program and withdrawal date.

### **Commit to Program Form**

For ALL study abroad programs, the completion of a Commit to Program Form in your UAstudy application serves as your official commitment to participate in a UA Study Abroad Program.

### VIRTUAL STUDY ABROAD PROGRAMS: IMPORTANT DATES AND DEADLINES

- ▶ Committed students that withdraw on or after the 100% Liable date and before the Final Withdrawal Deadline will be assessed **the full Study Abroad Program Cost** (applicable only Fall and Spring IAU Virtual Internship).
- ▶ Committed students that withdraw on or after the Final Withdrawal Deadline are responsible for ALL program charges, which include **Main Campus UA Tuition and Fees and the Study Abroad Program Cost** (applicable only Fall and Spring IAU Virtual Internship).

Study Abroad Term	Application Deadline	Commitment Deadline	100% Liable for Study Abroad Program Cost	Final Withdrawal Deadline
UA Virtual Global Tech Program – Summer	4/1	4/15	5/10	5/10
IAU Global Virtual Internship – Summer	4/1	4/15	4/30	5/10
IAU Global Virtual Internship – Fall	6/1	6/1	7/15	8/20
IAU Global Virtual Internship – Spring	11/1	11/15	12/1	1/10

**No refunds of program costs will be issued for withdrawals that occur after the Final Withdrawal Deadline.** Additionally, students who withdraw from a program may also be subject to cancellation fees based on financial commitments made to the partner university. **UA Study Abroad assumes no responsibility for partner university fees incurred as a result of student withdrawal.**



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**The application fee is NON-REFUNDABLE except where UA Study Abroad cancels the entire program.** If UA Study Abroad cancels the program, UA Study Abroad will assist the student in finding an alternative program within the same term or subsequent term. If no alternative program is available or the student does not wish to switch programs, UA Study Abroad will refund the application fee in full.

If a participant receiving financial aid withdraws from a faculty-led program, the participant must contact the Office of Scholarships and Financial Aid immediately, as withdrawal may affect the participant's financial aid eligibility.

I HAVE READ AND I UNDERSTAND THIS STUDY ABROAD WITHDRAWAL AND REFUND POLICY. IT IS MY RESPONSIBILITY TO MAKE THE CONTENTS OF THIS POLICY KNOWN TO THOSE WHO HAVE ANY FINANCIAL RESPONSIBILITY FOR OR ARE OTHERWISE FINANCIALLY INVOLVED IN ANY STUDY ABROAD PROGRAM PAYMENTS (e.g. parents, relatives, financial institutions). I ACKNOWLEDGE THAT I AM SUBJECT TO THE TERMS OUTLINED ABOVE.

